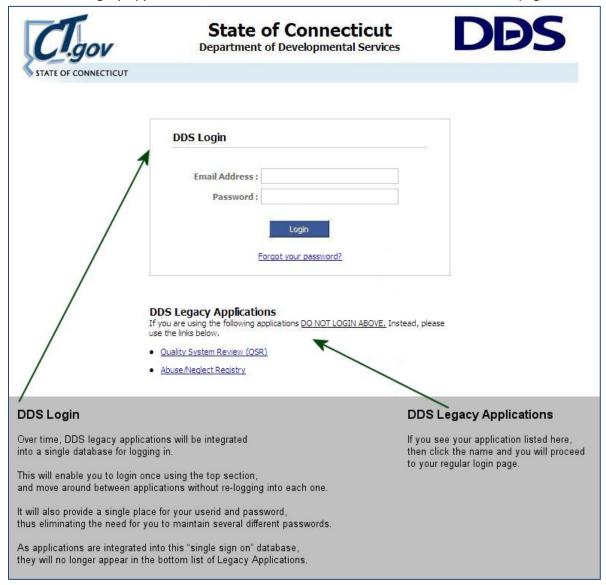
# **New DDS Applications Page**

\*Note that as of Tuesday, August 10, 2010; the eCamris Application has been integrated into the DDS "single sign on" database. You will no longer see eCamris as a selection in the Legacy Applications list. Instead, please login using the Email and Password section of the login page.

If you are an eCamris user and you already use the DDS Gateway for another application (such as LON or WebResDay), your password is unchanged by this integration.

If you are an eCamris user and you have not yet used the DDS Gateway for another application, and if you did not recently receive an email with your temporary password for login; contact the DDS Help Desk

For all other Legacy Applications, continue to select from the list at the bottom of the page.



## Why are we doing this?

We are in the process of integrating DDS Applications so that all applications will share a common set of user logins and passwords.

We call this concept "single sign-on". This means you will only need **one** User Name and Password to remember for all DDS Applications.

As applications are integrated into the single sign-on, you will be able to login once, and move between different applications without logging in again. Additionally, your password will be stored only in this one place, so you will not have multiple sets of passwords.

# When will "single sign-on" happen?

This process will not happen quickly, it will take time to re-code each application and incorporate it into the single sign-on. You will receive notification in advance of each legacy application's integration.

When an application has been integrated into the single sign-on, it will no longer appear in the list titled "Legacy Applications" at the bottom of the DDS Applications start page.

If your application appears in the list of Legacy Applications, just select it from that list, it has not yet been integrated.

# What will change for me when my application is integrated?

### You will use the DDS Login Section

In order to access an application that has been integrated into single sign-on, you will use the DDS Login section, and then you will be taken to the new DDS Gateway portal page. From this portal page you will be able to access all DDS applications to which you have permission. A sample of the new DDS Gateway portal page appears at the end of this document.

### You will login with your email address

In order to minimize conflicts with user login names across various DDS applications; the single sign-on will utilize your email address as your login. Using email address also makes it possible for us to provide a feature we call "self service", which will enable you to request a new password directly from the login page, without having to contact an administrator for help.

## **New DDS Gateway Portal Page**

For applications that have been integrated into single sign-on, this is the page that appears after you have logged in.

It will not look exactly the same for all users, as it will be custom built for your login. Some of the features include:

- See when your password expires. If desired, you may proceed to the screen and change it now.
- View announcements that have been entered for all users, or for your region, or that are related to roles you have in one or more DDS Applications.
- Choose your application from the consolidated list presented on the top right hand side. For each application, you see all roles that you have been given permission to use. Your default role is checked, but you may enter the application using whichever role you select from this screen.
- Until all applications are integrated into this single sign-on, you will continue to see the list of Legacy Applications underneath the consolidated list. When you select an application from this list, you will proceed to the old login page for that application, where you will login using the old user name and password that you have for this legacy application.

